

# Resume

**KHODIDAS J. GHADIYA**

**70, Shubham Row House,**

**Kholvad Road, Kamrej, Surat.**

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## CAREER OBJECTIVE:

To achieve a respectable position in hierarchy of a organization through hard and smart work where by I can directly contribute to its growth & Progress & serve my country to fulfilment of my own aims.

## EDUCATION:-

DEGREE	BOARD/UNIVERSITY	PASSING OF YEAR	CLASS/ PER
H.S.C.	GHSEB	March-2012	Second Class
F.Y. B.Com.	VNSGU	April-2013	First Class

## WORK EXPERIENCE

- ◆ I Have 5 Year Work Experience in UNIQUE GEMS as a Computer Operator at Surat.
- ◆ I Have 2 Year Work Experience in ROSE BLUE DIAMOND as a Stock Management Head at Indore.

## MY STRENGTH

- ◆ Time Management, Self Motivator
- ◆ Communication Skills
- ◆ Fast Learner Helpful Nature.

## INTEREST/HOBBY

- ◆ Travelling & Reading

## COMPUTER SKILL

- ◆ Basic Computer Knowledge
- ◆ MS Office-Word, etc...
- ◆ CCC Certified Course

## PERSONAL DETAILS

**Full Name** :- Ghadiya Khodidas Jamanbhai  
**Date Of Birth** :- 13<sup>th</sup> Oct 1993  
**Nationality** :- Indian  
**Languages Known** :- English, Hindi & Gujarati (Read/Write/Speak)  
**Address** :- As Above

## DECLARATION

I Hereby Declare that all the statements made in this application are True, Complete and correct to the Best of my Knowledge and Belief.

**Thanks & Regards,**

*Khodidas J. Ghadiya*